

Minutes of the Meeting of Academic Council held on
15th September, 2015, 2.30 P.M. at Principal's Chamber
Maharaja's College, Ennakulam.
Members Present.

1. N.L. Beena Secy
2. Dr. P. Lijayath Ali Academic Co. Lijayath
3. Dr. Suresh V. N. Member Secy HOD Commerce Suresh
4. Dr. Raji. M. Academic Co. Raji
5. Dr. Kochurani Thomas Academic Council Kochurani
6. Dr. Hitha. N. HOD Statistics Hitha
7. Dr. T.O. Beena " Sanskrit T.O. Beena
8. R. Rajashree Dept. of English Rajashree
9. Dr. Lucy Joseph Chemistry Lucy
10. Dr. Pooga. P. Bala Sundaram Music Pooga
11. T.M. Safiya Mathematics Safiya
12. Zeena. K. V. Zoology Zeena
13. Dr. Silekutty Joseph Malayalam Silekutty
14. Dr. K. Jayadevan Islamic History Jayadevan
15. Sabu Thomas Physics Sabu
16. Dr. R. Sree Kumar History Sree Kumar
17. Dr. Sunil Kumar S. Menon Economics Sunil Menon
18. Madhu. V. Hindi Madhu
19. Dr. MK Muralidharan Nair Conducting Exam MK Muralidharan
20. Mus. Thaps P.M. Arabic Mus. Thaps
21. Anil M. D. Political Science Anil M. D.
22. Dr. C. N. Sunil Academic Co. C. N. Sunil
23. Rishi Hamal. V. Pal & Nominee. Rishi Hamal
24. Dr. Beena Rami Beena Rami

MINUTES OF THE MEETING OF ACADEMIC COUNCIL HELD ON 15th SEPTEMBER, 2015, 2.30 P.M. AT PRINCIPAL'S CHAMBER, MAHARAJA'S COLLEGE, ERNAKULAM

AGENDA OF THE MEETING

1. Approval of Reconstituted Board of Studies
2. Approval of Academic Calendar, 2015-16
3. Approval of Model Question Papers of I Semester Under Graduate Programmes
4. Seminar/ Workshops on Curriculum Restructuring
5. Other matters permitted by the Chair

The meeting commenced with the introductory address by Smt.N.L.Beena, Principal of the college. The Principal welcomed all the Academic Council Members including the external members nominated by the Mahatma Gandhi University, Kottayam and also mentioned the various items to be discussed in the meeting. After the approval of Minutes of the last Academic Council (20th July,2015) meeting, the items in the agenda were discussed in the meeting.

1. Approval of Reconstituted Board of Studies

Dr.Suresh.V.N. Member Secretary to Academic Council submitted the list of re-constituted Board of Studies of various departments. Reconstitution of Board of Studies was necessitated by the retirement/transfer of internal members of Board of Studies in various departments.After careful scrutiny, the meeting resolved to approve the reconstituted Board of Studies(Copy attached).

2. Approval of Academic Calendar, 2015-16

The next item taken up for discussion was Academic Calendar 2015-16. Dr. M K Muraleedharan Nair, Controller Examinations of the college, presented a draft Academic Calendar of the college and explained it in detail. The members discussed various aspects and resolved to approve the Academic Calendar 2015-16 (Copy attached).

3. Approval of Model Question Papers of I Semester Under Graduate Programmes

The Controller of Examinations reported that all the departments of the college have submitted the Model Question Papers of UG Programmes in the prescribed format. He also requested the Language Departments to hand over respective fonts to Controller's office so that they can download the soft copy of the question papers. The meeting decided to approve the model question papers of I Semester Under Graduate Programmes.

4. Seminar/ Workshops on Curriculum Restructuring

Dr.Liyaqat Ali, Academic Co-ordinator of the college reported that the State Government has extended the date of utilization of Autonomy fund to 31st December 2015. The meeting appraised the progress made by various departments in curriculum restructuring. The HOD's of various departments reported the present state of curriculum restructuring in their departments and hope to complete it by December 31st 2015.

The academic council members discussed the possibility of conducting orientation programmes to various stakeholders of the college by using Autonomy Fund. After discussion the meeting decided to conduct orientation programmes to U G and PG students, Parents, Teachers and Office Staff separately. The meeting authorized the Principal to take necessary action in this regard.

5. Other matters permitted by the Chair

Discussions were also made in the meeting to improve the academic atmosphere of the college. The members actively participated in the discussions and made the following suggestions:

- Attendance made compulsory
- Ensure involvement of students in academic activities regularly by providing assignments, seminars, preparations of notes, presentation of cases, etc.
- Increase effective teaching days
- Regular rounds of discipline committee
- Programmes to nurture the talents of students
- Endowments and scholarships to students
- Remove unauthorized hoardings and posters in the campus

It was also reported that the National Investigation Agency has requested the college to conduct certificate courses, preferably as evening batches, in Arabic and Urdu languages for its personnel on chargeable basis. The meeting authorised the HOD of Arabic department to prepare a project in this regard.

After fruitful discussions and deliberations, Dr.Suresh.V.N.(Member Secretary, Academic Council) expressed vote of thanks and the meeting came to a close at 4.00 P.M.




Special Grade Principal &

Chairman of the Academic Council
PRINCIPAL
MAHARAJA'S COLLEGE
ERNAKULAM