

Minutes of the Meeting of Academic Council held
on 3/05/2017 at 11 A.M at College Conference Hall.

Members Present.

1. NL Beena Principal do
2. Rishi Manu V. Pal 90
3. Laxmana Padman Director (Rtd) Laxmanpadman
M.G. University
4. Dr. Pooja. P. Balasundaram HOD of Music do
5. R. Rajashree, HOD, English Riji
6. N. Ajith Kumar, Director, CES, Kochi Abans
7. Hitha. N, HOD, Statistics m. 4/3/2
8. Surya Aravindaleshan Pothis 17-
9. Dr. Rama Devi. V. Sanskrit do
10. T.M. Saji Math. do
11. Dr. Rama. L.P Zoology do
12. Thomas Antony Botany do
13. Nabeel P.S. Ph-10 do
14. Madhu. V Hindi Madhu
15. Dr. Raji. M.A. ^{Nominated member} do
16. Dr. Sunil Kumar S. Menon Economics do
17. Dr N. Shaji Physic do
18. Joseph Sebastian Malayalam do
19. Dr. Sree Kumar History do
20. Dr. Anitha I Chemistry do
21. Dr. Liyazath Ali Arabic do
22. Dr. Kechirai Thomas Nominated member do
23. Dr. N. Chandramohanakumar do
24. Dr. Shashi. V. N Member Secretary do

Agenda of the Meeting

1. Approval of UG & PG Prospectus for 2017-18 Admissions
2. Approval of Academic Calendar 2017-18
3. Approval for commencement of Career Oriented Certificate/Add-on courses
4. Review of the implementation of Academic Autonomy
5. Any other matter permitted by the Chairman

The meeting began with the welcome address by Dr.Suresh.V.N, Member Secretary of the Academic Council. After the welcome address, Smt. N.L.Beena, Principal and Chairman of the Academic Council, briefed the council about the items to be taken up for discussion. The council then discussed the items in the agenda one by one.

1. Approval of Prospectus for Admission to Under Graduate & Post Graduate Programmes, 2017-18

The first item taken up for discussion was the UG & PG Prospectus for admission, 2017-18. The Member Secretary explained the various provisions in the U.G Prospectus and after a detailed discussion the same was approved by the members. The various provisions in the P.G Prospectus were also discussed by the members and it was resolved to approve the same without any modifications. (Annexures 1 & 2)

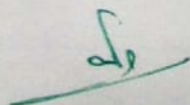
2. Approval of Academic Calendar 2017-18

The Academic Calendar proposed for 2017-18 was put up for discussion and approval in the meeting. The members suggested that the special/ extra classes taken by the teachers, in addition to the regular working hours, for completion of syllabus shall be documented properly so that the actual number of working days can be calculated accurately. It was also suggested to indicate that total working days as mentioned in the calendar include examination days, study leave, arts and sports days. After discussion, the meeting decided to approve the Academic Calendar 2017-18 (Annexure 3)

3. Approval of Guidelines for the commencement of Career Oriented Certificate/Add-on Courses

The Principal reported that the college has applied for financial assistance under Autonomy Fund to start Career Oriented Certificate/Add-on courses. The courses offered to be of inter-disciplinary nature and students should have the freedom to diversify into various fields, not necessarily related to their core discipline. The members discussed the guidelines for career oriented certificate courses and resolved to approve the same (Annexure 4) with the following suggestions.

- Identify need based courses by getting feedback from students and networking with universities and other institutions.
- Students from outside may also be permitted to join these courses and timing of classes be fixed accordingly.



4. Review of the implementation of Academic Autonomy

The Principal explained in detail the progress in implementation of Autonomy and measures taken for improving the academic climate of the college. Principal also reported that publication of results of even semesters, 2016, were delayed due to the non-availability of funds at the right time. But the situation improved after the funds were released and work in the CE's office is in full swing. Dr.Liyaqath Ali (Academic Co-ordinator) spoke about the areas where we have to concentrate more in future to achieve desired results. Dr.N.Chandramohanakumar, External member, said that adequate Govt. orders permitting to pay remuneration to external examiners should be obtained to avoid audit objection. The institution should chalk out plans to create and strengthen academic interface with society, as per the suggestion of Dr. N.Ajithkumar, External member. Dr.M.S. Razeena Padmam, External Member, opined that the college requires a Liaison Officer / PRO, so that the college can communicate with the stakeholders more effectively.

5. Any other matter permitted by the Chairman

A. Amendments to Regulations and Examination Manual

The following amendments were moved in the meeting:

(i) Amendment to Clause 10.1.2.1(a) of the PG Regulation 2016 - Evaluation of Attendance

% of attendance	Mark
95 and above	4
85 to 94	3
80 to 84	2
75 to 79	1
< 75	0

(Decimals are to be rounded to the next higher whole number)

Amendment Proposed

% of attendance	Mark
91 and above	4
81 to 90	3
76 to 80	2
75	1
< 75	0

(Decimals are to be rounded to the next higher whole number)

The meeting resolved to approve the amendment proposed to Clause 10.1.2.1(a) of the PG Regulation 2016 - Evaluation of Attendance.

(ii) Amendment to Clause 6.2 of the Examination Manual - Double Valuation of Answer Books

"For double evaluation, the first valuation shall be carried out by the internal examiner and the second by the external examiner. The final mark is taken as the average of the above two marks. Any decimal in this case shall be rounded off to the next higher digit."

Amendment Proposed

“For double evaluation, the first valuation shall be carried out by the internal examiner and the second by the external examiner. The answer scripts valued by the Internal Examiner should be rechecked by the Chairman/Chief examiner of the concerned subject. The final mark is taken as the average of the above two marks. Any decimal in this case shall be rounded off to the next higher digit.”

The meeting resolved to approve the amendment proposed to Clause 6.2 of the Examination Manual - Double Valuation of Answer Books

(iii) Amendment to Clause 7.6 of the Examination Manual - Revaluation provision

“In case double valuation system, the candidates can request for Challenge Valuation on the payment of fee. The fee will be refunded if the mark in the second valuation done jointly by two examiners is more than 15% of the maximum mark for the paper.”

Amendment Proposed

“In case double valuation system, the candidates can request for Challenge Valuation on the payment of fee. The fee will be refunded if the difference in mark in the second valuation (done jointly by two examiners) is more than 15% of the maximum mark for the paper. However, candidates will be awarded the marks scored in the revaluation if it is higher than the existing marks.”

The meeting resolved not to approve the Amendment to Clause 7.6 of the Examination Manual - Revaluation provision. Therefore, the existing provision will prevail.

(iv) Amendment to Clause 12 of PG Regulation, 2016 & Clause 10 of UG Regulation, 2016 on Grading

Grades for the different semesters and overall programme are given based on the corresponding GPA as shown below:

GPA	Grade
Equal to 9.5 and above	S Outstanding
Equal to 8.5 and below 9.5	A ⁺ Excellent
Equal to 7.5 and below 8.5	A Very Good
Equal to 6.5 and below 7.5	A ⁻ Good
Equal to 5.5 and below 6.5	B ⁺ Above average
Equal to 5.0 and below 5.5	B Average
Equal to 4.0 and below 5.0	C Pass
Below 4.0	F Failure

Amendment proposed (Approved by the Governing Council on 31/08/2016)

Grades for the different semesters and overall programme are given based on the corresponding GPA as shown below:

GPA	Grade
Equal to 9.5 and above	S Outstanding
Equal to 8.5 and below 9.5	A ⁺ Excellent
Equal to 7.5 and below 8.5	A Very Good
Equal to 6.5 and below 7.5	B+ Good
Equal to 5.5 and below 6.5	B Above average
Equal to 4.5 and below 5.5	C+ Average
Equal to 4.0 and below 4.5	C Pass
Below 4.0	F Failure

The meeting resolved to approve the Amendment to Clause 12 of PG Regulation, 2016 & Clause 10 of UG Regulation, 2016, on Grading. This amendment was approved by the Governing Council on 31/08/2016.

B. Change of title of UG Complementary Statistics for both Mathematics and Physics

Proposal received from the Department of Statistics (approved by the BOS on 7/1/2017) to Change the Title of UG Complementary Statistics for both Mathematics and Physics since the contents of the syllabus are different.

Complementary Statistics for B.Sc. Mathematics

Sem.	Existing Title	Title Proposed
I	Basic Statistics	Basic Statistics
II	Probability & Random Variables	Theory of Random Variables
III	Probability Distribution	Probability Distributions
IV	Statistical Inference	Statistical Inference

Complementary Statistics for B.Sc. Physics


Sem.	Existing Title	Title Proposed
I	Descriptive Statistics	Descriptive Statistics
II	Probability & Random Variables	Probability & Random Variables
III	Probability Distribution	Standard Distributions
IV	Statistical Inference	Statistical Inference & Random Processes

The meeting approved the proposed changes of title of UG Complementary Statistics for both Mathematics and Physics

C. Proposal for Blended Programme in Science in association with IISER

Dr.N.Shaji, Head of the Department of Physics, made a detailed presentation of the proposed Blended Programme in Science. The members of the meeting raised questions regarding the courses to be offered under the programme, especially additional languages. The meeting observed that the proposal is at the nascent stage and it requires more discussion at BOS level. After detailed discussion, the meeting decided to give approval in principle in order to proceed with the proposal (Annexure 5).

Following these fruitful discussions and deliberations, Prof. Rita Manual, Vice Principal of the college, proposed the vote of thanks and the meeting came to a close at 1.15 P.M.


Prof.N.L.Beena
Principal &
Chairman of Academic council