

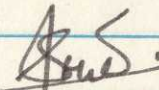

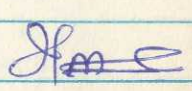
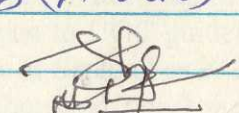
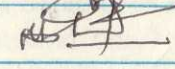
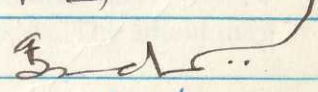
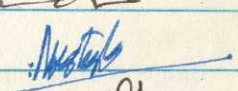
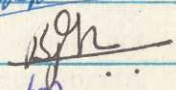
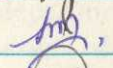
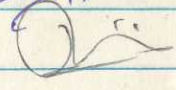

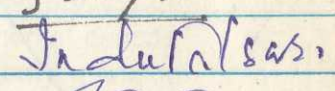
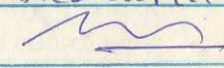
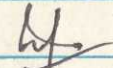

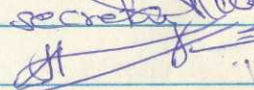


## ACADEMIC COUNCIL MEETING

ON 08/08/2019 AT 3.30 PM

Venue: - VIP lounge.

## Members Present.

1. Principal (Chairman) 
2. Noble (S.S) HOD Philosophy
3. ROBIN FRANCIS (PHY) 
4. SUNIL KUMAR S. MENON (ECONOMICS) 
5. NAVIN NAIK N (SANSKRIT) 
6. Dr. Abdul Lathif Kozhipparamban (Arabic) 
7. Shewghem Cm. History 
8. Dr. Noursheef. P.M. Commerce 
9. I.K. JAYADEV. Islamic History 
10. Dr. M.H. Shyla. Zoology 
11. Dr. Bloomy Joseph Mathematics 
12. Dr. Poga. P. Bala Sundaram Music 
13. Dr. Rohini Nair English 
14. Shree Rajindranthas Politics 
15. Dr. Indu Velsar Hindi 
16. Gov. myal Bgial Melazno Zedige 
17. G.P. ASHOKAN Chemistry 
18. Dr. Krishnakumar K Bhat (Member Secretary) 
19. Dr. Jayamol KV (Statistics) 



## MINUTES OF THE ACADEMIC COUNCIL ON 08/08/2019

The academic council began its meeting at 3.45pm at the VIP lounge. The honourable Chairman Dr. K. Jayakumar introduced the new member secretary of the council, Dr. Krishnakumar. K., HoD Botany.

### Agenda discussed

#### 1. Reconstitution of the Academic Council

The council decided to send an official letter to the Director of Collegiate Education to nominate four teachers of the college to the academic council. It was also resolved to send a letter to the Registrar, Mahatma Gandhi University, to nominate three members to the academic council. In addition, it was also resolved to request the Governing Council to nominate four external experts to the academic council.

The council resolved to submit the list of reconstituted Board of Studies of each department. HoDs are entrusted to submit the list to the Chairman.

#### 2. Revision of Undergraduate Syllabus

The council discussed the various issues related to UG syllabus revision and entrusted the Chairman of the Board of Studies of each faculty to revise the existing syllabus as per the present rules. It was also decided to incorporate the environmental science in accordance with the syllabus of Mahatma Gandhi University. Attention may also be given to UGC guidelines. The final syllabus should be submitted to the chairman at the third week of September 2019.

The council resolved that an amount of Rs.20000/-(Twenty thousand only) may be granted to each department to meet the expenditure related to syllabus revision. The amount may be allocated from the autonomy grant.

#### 3. The council discussed the working days and attendance of the research scholars and resolved that Saturdays are not working days for the research scholars and should not be considered for attendance as Saturdays are not working days for the departments. However, students can do their work on Saturdays with special permission of the Principal. The council also resolved to strictly monitor the attendance.

Council discussed the issues relating to the half-yearly progress evaluation process of the research scholars and resolved that it should be conducted properly with external experts by the departments concerned and the expenditure may be met from the autonomy grant or other research grant available with the college. The council authorised the research coordinator to trace the availability of fund for the same.

### Other items permitted by the chair

#### 4. The HoDs of the Music and Philosophy were requested to modify the criteria for admission of students to M.A Music and M.A. Philosophy respectively. The council discussed the matter and resolved to submit a written request to the Chairman. It is also resolved that after obtaining the request necessary modifications will be carried out in the prospectus as the said qualifications were already included in the revised PG syllabus of 2019.

The issues relating to grading, question bank, etc; will be discussed later as the chair would not permitted the matters.

The meeting concluded at 4.45p.m with the briefing of the decisions by the Secretary.



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എറണാകുളം

*[Handwritten signature]*  
8/8/19



## ACADEMIC COUNCIL MEETING

ON 01/10/2019 AT 10.00 AM

Venue: VIP lounge.

## Members Present-

1. Principal &amp; Chairman

Dr. K. Jayakumar.

2. Jayamol K-V (Vice Principal)

3. B. Keralavarma.

4. Joseph Sebastian

5. Dr. Nousheed. P. M

Commerce

6. Dr. James Kurian

Statistics

7. K. P. ASHOKAN

Chemistry

8. ROBIN FRANCIS

Physics

9. Dr. Sunil Kumar S-Menon

Economics

10. Navin Naik N

Sanskrit

11. Dr. M. H. Shyla.

Zoology

12. Dr. R. L. Nair

13. Dr. Lakshmi S.

English

14. Dr. Indu Velsar

Hindi

15. Abdul Latif C. H

History

16. Surya Praveendrakumar

Politics

17. Dr. Bloomy Joseph

Mathematics

17. N. Shef

E-tun

18. N. Ajith Kumar

CSES

19. Dr. Bindu Jemel

English

20. Dr. Suresh. V. N

CE

21. Hameed. K. A

Prakr

22. Mary adell.

23. Ashwaman Pillai

Music

24. Dr. Krishnakumar K.

Secretary



## MINUTES OF THE ACADEMIC COUNCIL ON 01/10/2019

The academic council began its meeting at 10.00am at the VIP lounge. The honorable Chairman Dr. K. Jayakumar welcomed the newly nominated members. The secretary Dr. Krishnakumar. K presented the agenda on behalf of the Chairman and opened for discussion.

### Agenda discussed

#### 1. Approval of the reconstituted BoS.

While on discussion Dr. Jayakumar requested the chair to circulate a detailed agenda to be discussed. The chair agreed to be done it in the next council onwards. The secretary circulated the list of BoS and the council approved the BoS of 18 departments.

#### 2. Revision of UG and PG regulation

The secretary read a letter (No. 2961/AC B77/1/AC B7/AC B dtd. 30.08.2019) received from the Registrar, Mahatma Gandhi University regarding the implementation of PG regulation 2019. The secretary briefed the key differences between the existing PG regulation of the college and the PG regulation-2019 of M. G. University. The council discussed the matter in detail. Dr. Shaji N and Dr. Keralavarma. B. of the council strongly argued for the implementation of 2019 regulation for unanimity. The special invitee of the council, the Controller of Examination Dr. Suresh N. V has agreed to implement the new regulation reforms of the PG examinations, hence the council resolved to implement the PG regulation of M.G University *in toto* from 2019 onwards and necessary changes to be done in the existing regulation. The Chairman of the Council has entrusted to modify and approve the changes and communicate to the BoSs.

The council also discussed the existing UG regulation of the college and the UG regulation of MG University. The council resolved to implement the following regulation and entrusted the Chairman to modify and approve the changes.

1. The percentage of mark required for a pass in the UG programme (2017 admission onwards) has been modified from 40% to 35%. This is in accordance with the University UG regulation 2017.
2. The result grade pattern of the UG programme will be as same as to MG University


The other regulations of the University will be implemented from 2020 admission onwards only.

#### 3. Preparation of question bank for examinations

The council discussed the pros and cons of the preparation and introduction of question bank for examinations, and resolved to implement it in 2020 onwards after a thorough preparation.

The secretary briefed the decisions and the council concluded at 12.30 p.m



  
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## ACADEMIC COUNCIL MARTINUR

ON 19/12/2019 at 2.30 PM.

Venue: VIP Lounge.

Members Present.

1. Dr. K. Jayalaxmi

2. Dr. Renuka Nair

3. Dr. Mathew T.M.

4. Dr. Noushad. P.M

5. Dr. Abdul Latheef Kozhipparamban

6. Dr. Sunil Kumar S. Menon

7. Medne Lathu Ciff

8. Dr. Bindu Jamal - External.

9. Dr. Remadevi. V. (Sanskrit)

10. Surya Aravindabharan (Politics)

11. Dr. Bloomy Joseph (Maths)

12. Dr. M.H. Shylu (Zoology)

13. K.P. ASHOKAN Chemistry

14. I.K. JAYADEV Ist. History

15. Jayamol KV Statistics

16. Dr. Krishnakumar. K. Secretary

17. Rekha. S

Physics

18. Dr. Jayasabha. C.S

Hindi



## MINUTES OF THE ACADEMIC COUNCIL ON 19/12/2019

The academic council began its meeting at 2.45pm at the VIP lounge. The honorable Chairman Dr. K. Jayakumar welcomed the members and presented the agenda and also announced that approval of the revised UG syllabus was deferred. The secretary Dr. Krishnakumar. K presented the agenda in detail on behalf of the Chairman and opened for discussion.

### Agenda discussed

#### 1. Approval of the Programme Outcomes(PO), Programme Specific Outcomes(PSO) and Course outcomes(CO) of the UG and PG programmes.

The council secretary circulated the existing PO, PSO and CO of the UG and PG programmes. The council discussed and resolved to approve the PSOs and COs. A committee was constituted for minor modification of the POs. The committee members were Dr. Rohini Nair (English), Dr. Noushad PM (Commerce), Dr. Bloomy Joseph (Mathematics), Dr. P. K. Sreekumar (English), Dr. Bijesh V Jose (English). The Chairman of the council was entrusted to approve the revised PO and submitted to IQAC and NAAC coordinators.

#### 2. Approval of the Research Policy and Policy on Consultancy

The secretary circulated the Policy documents of the College prepared and discussed by the Policy committee in consultation with the Research committee. The council resolved to approve the Research Policy and Policy on Consultancy of the college.

#### 3. Internship of the PG students in other institutes

Council discussed the matter and suggested it for further detailed discussion and hence deferred.

### Other matters permitted by the Chair

4. The secretary requested the Council to implement the recent regulations for the selection of Guest teachers. This request was in connection with an RTI. The Council has suggested to approach the higher authorities as it was not come under the purview of the Council.
5. The Secretary informed to the Council that the BA Honours Programme offering an internship with KILA and invited the HoD of Economics Dr. Sunilkumar S Menon to introduce the matter in detail.

The meeting concluded at 4.30p.m with the briefing of the decisions by the Secretary.



  
Chairman

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## ACADEMIC COUNCIL MEETING

ON 11/03/2020 AT 10.30 AM

Venue: - VIP lounge

## Members Present-

1. Dr. K. Jayakumar. Principal & Chairman.
2. Dr. Krishnakumar K (Secretary).
3. Nobel P.S., HOD Philosophy -
4. Abdul Latif C.H. History
5. Dr. Abdul Latif Kizhappambur Arabic
6. ROBIN FRANCIS Physics
7. Dr. Moushed P.M Commerce
8. Dr. Sunil Kumar S. Menon Economics
9. Murali T.K. Maths
10. Dr. Matthew T.M Malayalam
11. Dr. Indu Velas Hindi
12. Dr T.D. Beena Sanskrit
13. Surya Aravindabharan Politics
14. Dr. M.H. Shyla Zoology
15. Dr. James Kurian Statistics
16. Dr N. Shaji External member
17. Dr Rohini Nair English



## MINUTES OF THE ACADEMIC COUNCIL ON 11/03/2019

The academic council began its meeting at 10.30am at the VIP lounge. The honorable Chairman Dr. K. Jayakumar welcomed the members and presented the agenda. The Member secretary Dr. Krishnakumar. K distributed the detailed agenda and briefed the agenda and opened for discussion.

### Agenda discussed

#### 1. Discussion and approval of the UG Syllabi of the following departments –

Secretary Dr. Krishnakumar. K presented the bound hard copies and soft copies in CD of the UG Syllabi of the following departments viz., Arabic, Botany, Chemistry, Commerce, Economics, Economics(H), English, Hindi, History, Islamic History, Malayalam, Mathematics, Music, Philosophy, Political science, Physics, Sanskrit, Statistics, Zoology. He described the new structure of the curriculum viz. the introduction of Programme outcome/ Graduate attributes, Programme Specific outcomes, Course Outcomes and blue prints of the question papers. Environmental science and Human rights was included as a core course in 5<sup>th</sup> semester, this is as per the UGC/University rules. The programme structure was modified in accordance with the UG pattern of the Mahatma Gandhi University.

All members went through the hard copies of the syllabi, it was discussed in detail and resolved to approve the curriculum. However the curriculum of Islamic History and Malayalam requires minor modifications, hence the council entrusted the Chairman to approve the curriculum after minor modifications.

The Council entrusted the Member Secretary Dr. Krishnakumar. K to present the syllabi before the Governing Council and subsequently to the Mahatma Gandhi University.

#### 2. Approval of the regulations related to granting grace marks to differentially abled students

The secretary distributed the guidelines which were prepared by the Committee constituted by the Governing Council.

The council resolved that the granting of grace marks is as per University/ Government rules issued time to time.





### Items permitted by the Chair

3. **Training for Herbarium keeper of the college at Botanical Survey of India for 1 month** – to be communicated to the Director of collegiate Education.

The council resolved that the training should be given to Herbarium keeper including all attenders of the laboratories to attain expertise.

4. **Discussion and approval of Certificate Programme on Heritage and Tourism** – A new course with curriculum and pedagogy was designed by Dr. Krishnakumar. K, Associate Professor of Botany and Dr. Venugopal B, Former Director NMNH on Heritage and Tourism presented before the Council.

The council resolved that the decision will be taken by the Governing Council as it is not financially supported by the Government.

5. **Half yearly progress evaluation of research scholars** – maintain the minutes duly signed by external experts

Council resolved that it should be monitored by the Research committee of the college.

6. **An Amount of Rs.50000/- may be sanctioned from Autonomy grant to meet the expenses related to Academic council for every academic year.**

Secretary Dr. Krishnakumar. K requested the council to resolve and request the Governing Council to grant Rs.50000/- (Fifty thousand only) to meet the expenses related to Academic Council. The Council unanimously resolved the request.

The Council meeting concluded at 1.00 am by the briefing of the decisions by the Secretary.



  
Chairman  
**SPECIAL GRADE PRINCIPAL  
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## ACADEMIC COUNCIL MEETING

ON 17/12/2020 at 3.00 PM

Online mode due to COVID-19  
Platform: Googlemeet.

Attendance for:

Academic Council Meeting on 17-12-2020

Date:

"2020-12-17" "Time:" "14:40" "Meet ID: "pgs-csca-ydr"

Hosted by: Dr. Krishnakumar. K, Associate Professor and Member Secretary

Names	"2020-12-17"	"Email"	"Commen"	"Arrival ti"	"Last Seer"	"# of Chec"
1 Rema .L.P	"✓"	""	""	"14:51"	"16:45"	"100"
2 Saphiamol M A	"✓"	""	""	"15:58"	"16:45"	"24"
3 Thomas Antony	"✓"	""	""	"15:08"	"16:19"	"68"
4 Surya Aravindakshan	"✓"	""	""	"14:59"	"16:45"	"34"
5 Sivakumar Chandrahasan	"✓"	""	""	"15:01"	"16:45"	"101"
6 Paulose K G	"✓"	""	""	"15:02"	"16:12"	"67"
7 Mathew George	"✓"	""	""	"14:56"	"16:45"	"105"
8 Jayadev Ik	"✓"	""	""	"14:59"	"16:19"	"75"
9 Bloomy Joseph	"✓"	""	""	"14:48"	"16:45"	"114"
10 Sjoseph Kavi	"✓"	""	""	"15:02"	"16:37"	"61"
11 Abdul Latheef Kozhipparamban	"✓"	""	""	"14:59"	"16:45"	"86"
12 James Kurian	"✓"	""	""	"15:00"	"15:39"	"36"
13 Bindu Moosa	"✓"	""	""	(marked present)		
14 Shaji N	"✓"	""	""	"14:58"	"16:45"	"83"
15 Ashokan K. P.	"✓"	""	""	"14:58"	"16:43"	"102"
16 Jijo Panjikaran	"✓"	""	""	"15:02"	"15:51"	"46"
17 Ashtaman Pillai	"✓"	""	""	"15:05"	"16:45"	"97"
18 Sreeja Prasanth	"✓"	""	""	"15:04"	"16:30"	"104"
19 Sunil Kumar S.Menon	"✓"	""	""	"15:02"	"16:38"	"64"
20 Sheeeba Shaji	"✓"	""	""	"14:59"	"16:19"	"77"
21 Jaya K V	"✓"	""	""	"14:59"	"15:33"	"30"
22 Suresh Vichattu	"✓"	""	""	"15:00"	"16:36"	"88"

Help/more info:

["https://tinyurl.com/y5peu3nk"](https://tinyurl.com/y5peu3nk)

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<https://tinyurl.com/y6k2yqts>

Dr. KRISHNAKUMAR. K  
Associate Professor  
Department of Botany  
Maharaja's College (Govt. Autonomous)  
Park Avenue, Kochi - 682 017



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## MINUTES OF THE ACADEMIC COUNCIL ON 17/12/2020

The academic council began its meeting at 3.00pm in online mode due to COVID-19 pandemic. The honorable Chairman Dr. Mathew George, Principal welcomed the members and presented the agenda. The secretary Dr. Krishnakumar. K, Associate Professor presented the agenda in detail on behalf of the Chairman and opened for discussion.

### Agenda Discussed.

#### 1. Approval of the Regulations, curriculum and Syllabus of the newly sanctioned M.Sc. Geology Programme.

The council approved the existing curriculum and syllabus of the M.Sc. Geology of the Mahatma Gandhi University for this academic year.

As the Faculty of Geology has not been existing in the college, council constituted a Board of studies in Geology from the external faculty. The members nominated were Sri. Dilipkumar P. G. (Associate Professor of Geology, Govt. College, Kottayam), Dr. P.S. Sunil (Associate Professor of Geology, Cochin University of Science and Technology, Dr. Baiju Dept. of Environmental Science, Mahatma Gandhi University, Dr. Anto Francis. K, Assistant Professor, Govt. Engineering College, Thirssur. The Council entrusted the Chairman of the Council to nominate the Industry expert and Alumnus for the Board of studies.

A draft Prospectus for admission to the M.Sc. Geology recommended by the Governing council was approved by the council.

A committee was constituted for the preparation of the policies relating to the conduct of the newly sanctioned programme, which includes the Secretary, course coordinator and IQAC coordinator.

The council resolved to intimate the above decisions to the Registrar, Mahatma Gandhi University, Kottayam and also to nominate a University member to the newly constituted Board of Studies in Geology.

#### 2. Examination related matters

The Secretary briefed the examination related matters. Later the Controller of Examinations Dr. Sivakumar.C explained the matters in detail.

a. Giving attendance to online classes to the students due to COVID-19. The Council resolved that attendance can be given to the students based on the recent direction of the Mahatma Gandhi University *ie.* by giving additional Seminar/Assignment. The HoDs are directed to conduct the same appropriately.

b. Change in credits of the UG Core course in accordance with the credits of UG core course of the Mahatma Gandhi University. The Council resolved to approve the same. The Board of studies of the concerned faculty will made necessary changes and inform the same to the Chairman.

c. Giving additional choices of questions in the question paper due to online classes. The Council resolved to give 20% additional choices to reduce the difficulties of the students due to COVID-19 pandemic. This is applicable only for the regular odd semesters of the academic year 2020-21.

d. Conversion of CGPA to CCPA

The council resolved to approve the recent decision of the Mahatma Gandhi University that the conversion of UG CGPA to CCPA.

e. Change of range of D grade.

The council resolved to approve the existing range of D grade (3.5 to 4.5) to D grade



(4.0 to 4.5) of the Mahatma Gandhi University.

**3. Other matters permitted by the Chair**

- a. Distribution of weightage to PG practical examination presented by Dr. Rema. L P. The council discussed the matter in detail and entrusted the Board of Studies to take necessary decisions and inform to the Chairman.
- b. **Provision for improvement of Practical Examinations presented by Dr. Ashtaman Pillai of Music department.**

The Secretary informed to the Council that if we permit such type of practices, it became an over burden to the science departments to conduct practical improvement examinations along with the running semesters, more than that it was not practiced by any of the Universities, hence the present system should be followed. The Chairman also supported the argument and the Council resolved to follow the existing system of Practical Examination.

The meeting concluded at 4.30p.m with the briefing of the decisions by the Secretary.



Chairman

SPECIAL GRADE PRINCIPAL  
MAHARAJA'S COLLEGE  
ERNAKULAM





## ACADEMIC COUNCIL MEETING

ON 10/03/2021 AT 2.30 PM

Venue:- VIP lounge.

## Members Present:-

1. Dr. Matthew George  
Principal & Chairman
2. Dr. Krishnakumar. K.  
Assoc. Prof & Secretary
3. Dr. N. Ajith Kumar  
Director, CSES, Kochi
4. Dr. Amli M. N.  
Asst. Prof, Dept of Commerce
5. Dr. Jaya S.  
Associate Professor (Mathematics)
6. Dr. T. G. Agilher  
Dr. L. M. L. M.
7. Sreeja R. Iod Physics
8. Dr. Rene. L. P.
9. Dr. M. G. Binda
10. Dr. M. S. Sheeba
11. Dr. James Kuman
12. Dr. Abdul Latheef Kozhipparamban Arabi
13. Modin Lathig C. H.
14. Dr. Vinod Kumar
15. ASWALEN G. P. chench
16. Santhosh. T. Varghese (Economics)



## MINUTES OF THE ACADEMIC COUNCIL ON 10/03/2021

The academic council began its meeting at 2.30pm at VIP lounge. The honorable Chairman Dr. Mathew George, Principal welcomed the members and presented the agenda. Dr. Krishnakumar. K, Secretary and Associate Professor presented the agenda in detail on behalf of the Chairman and opened for discussion.

### Agenda Discussed.

1. Question paper pattern change of UG and PG Examinations as per the letter dated 27.01.2021 from the Registrar, Mahatma Gandhi University due to COVID 19 pandemic.

The secretary described the existing pattern as well as the proposed pattern of question papers. The council discussed and approved the new pattern of question papers and resolved to inform the matter to Controller of Examinations for immediate effect. This is applicable for the regular batches of the academic year 2020-'21 only.

2. Approval of the Board of studies in Integrated PG Programme in Archeology and Material cultural studies.

The Secretary presented the panel of members for the Board of Studies of newly sanctioned integrated programme in Archeology and Material cultural studies. The nominated members were Dr. Vinodkumar Kallolickal, Associate Professor, Dept. of History, Maharaja's College, Sri. Abdul Lathif C.H, Assistant Professor of History, Maharajas's College, Prof. K. Krishnan, Professor and Dean, Faculty of Arts, M S University Baroda, Dr. Ajithkumar, DLRA-F, Kesavadasapuram, Thiruvananthapuram, Dr. Cyriac Jose, Assistant Professor, Dept. of Archeology, St. Thomas College, Pala. Dr. Vinod V, Assistant Professor of Archeology, Mar Thoma College for Women, Perumbavoor, Sri. Jenee Peter, Assistant Professor of History, UC College, Aluva, Dr. V R Shaji, Conservation Officer, Centre for Heritage Studies, Hill Palace, Thrippunithura, Dr. B. Venugopal, Honorary Director, Centre for Intangible Heritage, SSUS, Kalady. The Council has also resolved to send a letter to the Registrar, Mahatma Gandhi University to nominate the University nominee to the newly constituted Board of Studies.

3. Discussion and approval of the syllabus of the newly sanctioned Integrated Programme in Archaeology and Material Cultural Studies.

A draft syllabus was prepared by a committee of experts under the convenorship of the Secretary constituted by the Chairman was presented in the Council. The council discussed and resolved that, as minor modifications are required hence the newly constituted Board of Studies should go through the Syllabus for suggested modifications. The Chairman of the Council has been entrusted to approve the same.

4. Change of valuation of the existing system to the new one proposed by the Controller of Examinations.

Controller of Examinations submitted a proposal to the Chairman that the present double valuation system may be changed to 20% external evaluation and 80% internal valuation. The Council discussed the pros and cons of the new proposal and resolved that the existing double valuation system should be followed.

5. Question bank preparation (UG and PG) and Software enabled question paper generation as proposed by the Controller of Examinations.





The Secretary reported that the decision was already taken in the Academic council meeting on 01/10/2019 and two workshops were conducted, however it was not implemented due to the non-purchase of the concerned software hence the council resolved to purchase the same. A Committee was constituted for the preparation of the question bank under the Convenorship of Dr. Rema L P. HoD, Zoology. The other members were Sri. Abdul Lathif C. H, HoD History, Dr. Abdul Latheef Kozhipparamban, HoD Arabic, Dr. Rekha Karim, HoD English.

**6. Conduct of Practical examination by internal examiners due to COVID 19 pandemic.**

The Council resolved that the practical examinations, Project and Viva Voce examinations of UG and PG can be conducted by appointing internal examiners. This is applicable for the regular batches of the academic year 2020-'21 only. The other stipulations for the examinations should be strictly followed.

**7. Reporting of the comments of the NAAC peer team by IQAC coordinator.**

The IQAC coordinator Sri. Santhosh T Verghese reported the comments of the NAAC peer team visited on 25<sup>th</sup> and 26<sup>th</sup> of February 2021 regarding the curricular aspects. Based on this the Council resolved the following. 1. Programme Outcome evaluation questions must be included in the question papers for both UG and PG. 2. Internal evaluation examination schedule to be included in the examination calendar. 3. All Board of Studies should include at least one add-on course in the curriculum.

**8. PG Syllabus revision**

The existing PG Syllabus should be revised based on the Outcome Based Education for 2021 admission.

The meeting concluded at 4.30p.m with the briefing of the decisions and vote of thanks by the Secretary.



A handwritten signature in green ink, consisting of several loops and a long horizontal stroke.

Chairman

SPECIAL GRADE PRINCIPAL  
MAHARAJA'S COLLEGE  
ERNAKULAM



## MINUTES OF THE ACADEMIC COUNCIL ON 09/06/2021

The academic council began its meeting at 3.00pm in online mode due to COVID-19 pandemic. The honorable Chairman Dr. Mathew George, Principal welcomed the members and presented the agenda. The secretary Dr. Krishnakumar. K, Associate Professor presented the agenda in detail on behalf of the Chairman and opened for discussion.

### Agenda Discussed.

#### 1. Approval of the Academic Calendar 2021-'22.

Secretary presented the Academic Calendar prepared by a committee for the year 2021-22 and informed to the Council that it was prepared with utmost care to avoid the extension of the semesters to vacation period as well as the duration of the programmes. The members discussed it in detail and modified the commencement of classes of the III semester of the UG (2020 admission) and PG (2020 admission) from 09/07/2021 to 02/08/2021 and subsequent semesters were modified accordingly and approved the Calendar.

#### 2. Conduct of End semester examination and valuation due to COVID-19 pandemic.

The council resolved to approve the off-campus examination centers in different districts and Controller of Examination is entrusted to organize the same based on the need of the candidates.

The Council resolved to approve the change of the existing double valuation of the end semester examination due to COVID19 pandemic as follows. Only 20% of the answer books are randomly selected and subjected for external valuation. Due to change in the evaluation system students are allowed to apply for revaluation as per the existing rules of the Mahatma Gandhi University. This change in the valuation system is due to COVID-19 pandemic and applicable to the current semesters only.

The Project evaluation and viva-voce of the VI semester UG and IV semester PG to be conducted internally in online mode. A minimum of two examiners should be in the board in addition to the HoD of the concerned department.

3. **Award of bonus mark to the students graduated from Maharaja's college for PG admission.** The Council discussed the matter in detail and resolved that it can't be implemented as it was not practiced in autonomous colleges. Council suggested to approach Autonomous approval committee/University for its feasibility.

4. **The Board of Studies of Economics(H) and Political Science submitted a proposal to the Chairman to change the calculation of the index mark for the UG admission.** The Council resolved to approve the same and approach the University for Necessary Orders.

5. **The Convenor of the Admission (2021-22) Committee submitted a proposal to the Chairman as follows.** Enhancement of admission fee, Reduction in number of options in the application from 5 to 3, Appointment of technical committee, verification of certificates, Arts and Sports quota mode of application. The Council resolved that the option for admission to be maintained as 5 as per the existing prospectus. The other matters were not in the purview of the Council.

The Convenor of the question bank preparation Committee Dr. Rema L.P reported the progress of the question bank preparation on request of the Secretary.

The meeting concluded at 4.30p.m with the briefing of the decisions by the Secretary.



Chairman

SPECIAL GRADE PRINCIPAL  
MAHARAJA'S COLLEGE  
ERNAKULAM



Attendance for:

**Academic Council Meeting on 09-06-2021**

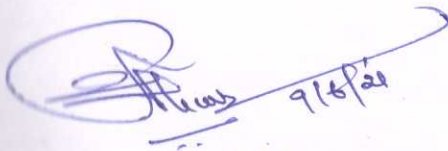
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Hosted by: Dr. Krishnakumar. K, Associate Professor and Member Secretary

Names	"2021-06-09"	"Email"	"Comm"	"Arrival ti"	"Last Seer"	"# of Chec"	"Joined"
Rema .L.P	"✓"	""	""	"14:55"	"17:07"	"113"	"1"
Sumi Joy	"✓"	""	""	"14:55"	"17:06"	"115"	"1"
Thomas Antony	"✓"	""	""	"15:07"	"17:07"	"100"	"1"
Surya Aravindakshan	"✓"	""	""	"15:02"	"17:06"	"93"	"1"
Meera Gopal	"✓"	""	""	"14:50"	"17:07"	"131"	"1"
Bloomy Joseph	"✓"	""	""	"15:00"	"17:07"	"97"	"4"
Abdul Latheef Kozhippara	"✓"	""	""	"15:00"	"17:06"	"96"	"2"
Ajith Kumar	"✓"	""	""	"14:59"	"17:04"	"94"	"1"
James Kurian	"✓"	""	""	"15:00"	"17:06"	"102"	"2"
Ch Lathif	"✓"	""	""	"15:44"	"15:49"	"6"	"1"
Bindu M.G	"✓"	""	""	"14:56"	"17:06"	"99"	"1"
Principal Maharaja's	"✓"	""	""	"15:00"	"17:02"	"113"	"3"
Sunilkumar S Menon	"✓"	""	""	"14:56"	"17:06"	"129"	"1"
Shaji N	"✓"	""	""	"15:02"	"16:18"	"70"	"3"
Dr. Zeenath N.A	"✓"	""	""	"15:01"	"17:06"	"95"	"2"
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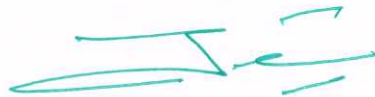
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