



### APPLICATION FOR GRACE MARK (SPORTS/ARTS/NCC/NSS)

**(Every column to be carefully filled in by the candidate)**

<b>1</b>	<b>Name of Programme</b>	
<b>3</b>	<b>Permanent Register No</b>	
<b>4</b>	<b>Name of the Candidate (in capital letters)</b>	
<b>5</b>	<b>Address for communication with Contact Number (in capital letter)</b>	<b>E-mail ID:</b>  <b>Contact No:</b>
<b>6</b>	<b>Gender</b>	<b>Male / Female / Others</b>

**7. Details of activities for which grace marks is eligible: (Attach copies of certificates)**

Semester	Activity	% of Grace Mark	Document Attached	Remarks
Total Percentage of Mark			Total Mark	

### 8. Option for Grace Mark Distribution (Excluding Practical/Project/Viva)

Semester.....

Sl. No.	Subject Code	Subject Name	Existing Internal Mark	Existing External Mark	Grace Mark to be added	Total

Semester.....

[illegible]

<b>I do hereby declare that the details given above are correct and the option I have chosen in ITEM 8 above will not be changed.</b>		
<b>Place:</b>		
<b>Date:</b>	<b>Name &amp; Signature of the Candidate</b>	
<b>Verified and recommended for further action.</b>		
<b>Eligible Grace Mark</b>	<div></div>	
<b>Place:</b>		
<b>Date:</b>	<b>Name &amp; Signature of the Staff Advisor/Physical Edn. Director /ANO/NSS Officer</b>	
<b>Certified that I had personally verified and entries given above and are found correct.</b>		
<b>Signature of HoD</b>	<b>(College Seal)</b>	<b>Dated Signature of the Principal</b>
<b>Space for other Notes of C.E. Office.</b>		
<b><u>Order of the Controller of Examinations.</u></b>		
<b>Place:</b>		
<b>Date :</b>	<b>Signature of the Controller of Examination</b>	

- Late Fee:**
- 1. Grace mark effecting request for belated submission within 3 Months after time limit : **Rs. 265/-**
  - 2. Grace mark effecting request for belated submission after 3 Months but before 1 Year: **Rs. 790/-**
  - 3. Grace mark effecting request for belated submission after 1 Year but before 2 Year : **Rs. 1575/-**