



Maharaja's College
Ernakulam
Park Avenue, Subhash Park road
Ernakulam - 682 011



Details of Fee remitted to the College
Rs.....
Receipt No
Date:

APPLICATION FOR REGISTRATION

..... Semester **FYUGP** Examinations20....
(Regular/Improvement/Supplementary)
(Every column to be carefully filled in by the candidate)

1	Name of Programme and period of Study	
2	Name of the Department	
3	Permanent Register No.	Admission No.
4	Name of the Candidate (In capital letters)	
5	Address for communication (In capital letters)	Contact No: Email ID:
6	Whether eligible for fee concession Yes/No	Category Recommendation from the Principal
7	Whether the attendance of the candidate is satisfactory for all courses at the time of application/will secure with condonation. Yes/No	Whether applied for condonation Yes/No (If Yes details to be furnished) % Attendance before condonation (Add details with Condonation form) Document produced for condonation

Details of courses to which the candidate is Registering/Appearing

Semester I/II

Sl. No.	Course	Course Code	Course Name (Use capitals)
1	DSC - A	1. 2.	1. 2.
2	DSC - B	1. 2.	1. 2.
3	DSC - C	1. 2.	1. 2.
4	MDC	1. 2.	1. 2.
5	AEC-1	1.	1.
6	AEC-2 (OL)	1.	1.

I declare that the above information is true and correct and I abide to the instructions overleaf.

Date:

Signature of the Candidate

Verified the above details Name and signature of FA Date:	Name, Seal and Signature of HoD
Signature of the Principal	

Turn over

For office use only

Required Fee paid
Data verified

Checked attendance

INSTRUCTIONS TO CANDIDATES

1. Candidates belonging to Reservation category, who are eligible for exemption from payment of examination fee, should forward their applications through the concerned HoD and Principal.
2. Candidates should take their seats in the examination hall at least five minutes before the commencement of the examination. Candidates presenting themselves more than half an hour after the appointed time will not be admitted to the examination hall. Candidates who are undoubtedly suffering from infectious diseases of any kind will not be admitted. Candidates should bring with them their hall tickets to the examination hall each day of the examination for inspection by the Chief Superintendent/Invigilator.
3. Candidates are prohibited from writing on their hall tickets or question papers. They are also prohibited from writing their names on any part of the answer books.
4. Candidates should write their register number in words as well as in figures in the space provided for the purpose on the outer cover of the answer book. For eg, if the register number of the candidates is 24091105 the candidate shall write in letters "Two Four Zero Nine One One Zero Five". They are strictly prohibited from writing their Register Number on any other page of their answer books. Violation of this rule will involve rejection of answer books. The answer book will be rejected if write the wrong Register number.
5. No candidates will be allowed to leave the examination hall before the expiry of at least an hour after question paper has been given and no candidate who leaves the room during the period allotted for a paper will be allowed to return within that period.
6. Candidates are prohibited from bringing any books, slate, manuscript or paper of any description, digital gadgets, smart devices for communicating with or copying from each other and for communicating with any person outside the hall into the examination hall. Any candidate detected in the violation of these rules will be sent out of the hall forthwith and will not be permitted to sit for the remaining courses/papers of the Examination. Violation of these rules may involve cancellation of the examination taken by a candidate and his/her rustication for a period to be decided by the competent authority.
7. When a candidate has finished writing his/her answers and wishes to hand over his/her answer book or at the end of the period prescribed for each particular part of the examination, he/she shall stand up in his/her place and remain standing until one of the Superintendents has gone up to him/her and has received his/her answer book from him/her. He/she should not leave the hall by leaving the answer books in his/her seat.
8. Other instructions mentioned in the hall ticket is applicable for the candidate.

(Sd/-)

CONTROLLER OF EXAMINATIONS