

Meeting of the Governing Council held on  
24/01/2019 at conference Hall, Maharaja's college  
Ernakulam at 10.30 am

### AGENDA

1. Examination Result - Approval.
2. Future plan - Discussion
3. Any other matter permitted by the chair

### Members present

1. Prof. P.K. Raveendran (Chairman)
2. Sri. Vijayakumar R
3. Dr. K.N. Krishnakumar
4. Dr. Sunish K.S
5. Dr. Shajila Beevis
6. Dr. Vinodkumar

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### Special Invitees

1. Dr. Suresh V.N.
2. Dr. Sivakumar C

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1. The meeting approved the minutes of the previous governing council meeting.
2. The Controller of Examinations (CE) presented the results of the I semester PG Regular (2018 Admission) Examination, I semester PG Improvement/Supplementary (2017 Admission), I semester PG Supplementary Examination (2016 Admission), I semester PG Supplementary Examination (2015 Admission), III semester UG Regular (2017 Admission) Examination, III semester UG Improvement/Supplementary (2016 Admission) and III semester UG Supplementary (2015 Admission) and the GC approved the results for publication. The meeting also decided to seek a report from the departments whose pass percentage is below 60% at the earliest.
3. The GC appreciated the Office of the Controller of Examinations and the National Informatics Centre (NIC) whose software support enabled the announcement of the result within 50 days from the date of exam.
4. The council decided to reappropriate the accumulated amount under autonomy fund for the implementation of campus suite, admission 2019 and hardware infrastructure proposals submitted by the NIC, which shall get ratified by the Government at the earliest.
5. The Controller of Examinations reported the inordinate delay in the disbursement of salary of staff on contract basis under CE Office. The Administrative Assistant and Junior Superintendent of the college assured the disbursement of salary within the first 10 working days of a month.
6. The meeting approved the revised syllabus of MA Islamic History recommended by the Academic Council.
7. As the 150<sup>th</sup> anniversary of the establishment of College falls on 2025, the meeting discussed in detail the action plans to be undertaken and decided to prepare a detailed project report covering infrastructural and academic master plans.
8. The meeting decided to name the Physics Seminar Hall as G N Ramachandran Hall in memory of renowned physicist and alumnus of the college Prof. G N Ramachandran, for which approval of the Government has to be obtained.
9. The Governing Council discussed in detail the setting up of question bank for examinations. The meeting authorized the Academic council and Board of Studies to initiate necessary steps to implement question bank from next academic year onwards.
10. Other matters were deferred to the next meeting.

Sd/

(Chairman, Governing Council)


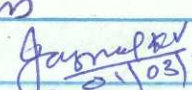
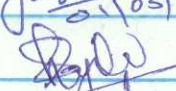
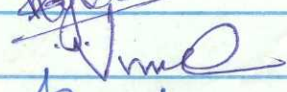



Meeting of the Governing Council held on 01/03/2019  
at Conference Hall, Maharaja's college, Ernakulam  
at 10.30 AM.


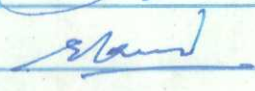
### AGENDA

1. Examination result - Approval
2. plan fund proposal 2019 - Discussion
3. Any other matter permitted by the chair

### Members present

1. prof. P.K. Ravendran 
2. Dr. Jayamol KV  (Principal in charge)
3. Dr. Shajila Beeir 
4. Dr. Vinod Kumar 
5. Dr. Suresh K.S. 

### Special Invitees

1. Dr. Suresh V.N. 
2. Dr. Sivakumar 

1. The meeting approved the minutes of the previous governing council meeting.
2. The Controller of Examinations (CE) presented the results of I semester UG (2018 Admission, Regular) Examination, I semester UG Improvement/Supplementary (2017 Admission), I semester UG Supplementary Examination (2016 Admission) and I semester UG Supplementary Examination (2015 Admission), and the GC approved the results for publication. The Governing Council expressed its dissatisfaction over the lower pass percentage (49%) of First semester regular students (2018 Admission) and decided to constitute a committee to review the results and the present internal examination system and submit a report to the GC at the earliest.
3. The commission to enquire the examination malpractices submitted the report in the meeting. As the commission of enquiry has established the occurrence of malpractice and the candidate has confessed the malpractice, it was decided to quash the examination and the candidate may be instructed to redo the examination he or she registered.
4. The meeting decided to request Dr B Venugopal, Former Director, National Museum of Natural History, New Delhi and Former Director, Indian Museum, Kolkata to prepare a feasibility study report to set up a science museum in the College. Dr N Shaji, former HoD of Physics (Retired), Maharajas College to be appointed as Honorary Consultant to record the instruments for the purpose of establishing the museum.
5. In order to publish the results of UG examinations on time, in respect of common courses (English and Second languages), it was decided to allow home valuation of answer scripts to those faculty members who are willing to do so.
6. Other matters were deferred to the next meeting.

Sd/

(Chairman, Governing Council)



Meeting of the Governing Council held on 27/04/2019  
at Conference Hall, Maharaja's college, Ernakulam  
at 10:30 AM.

### AGENDA

1. 6<sup>th</sup> Sem UCr Examination result - Approval
2. 2019 Admission related Matters.
3. Any other matter permitted by the chair

### Members present.

1. prof. P. K Ravindran
2. Dr. Shijla Bevis
3. Dr. Suresh K.J
4. Dr. Vinodkumar Kalbickal
5. Dr. Sivakumar C
6. Dr. Suresh V.R.
7. Dr. Jayamol KV

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27/4/19

1. The meeting approved the minutes of the previous governing council meeting.
2. The Controller of Examinations (CE) presented the results of VI semester UG (2016 Admission, Regular) and VI semester UG Supplementary (2015 Admission) Examinations and GC approved the results for publication. The GC appreciated the efforts of the Controller of Examination and the staff members in bringing out the result in 28 days.
3. The GC approved the admission schedule for the academic year 2019-20 and decided to notify the admission process on 10-05-2019 and to commence the classes for UG and PG courses on first week of June 2019. The meeting decided to enhance the application fee amount of UG and PG courses for the admission 2019-20 to Rs.100/- and Rs.200/- respectively.
4. Other matters were deferred to the next meeting.

Sd/

(Chairman, Governing Council)



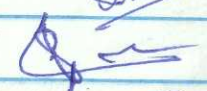
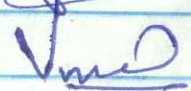



Meeting of the Governing Council held on  
10/05/2019 at conference Hall, Maharaja's college  
Ernakulam at 10.30 AM.

### AGENDA

1. 4<sup>th</sup> Sem UG & PG Examination Result - Approval
2. 2019 Admission Related Matters
3. Any other matter permitted by the chair

### Members present

1. prof. P. K Ravendran 
2. Dr. Jayamol KV (Principal, H.C.) 
3. Dr. Smithy IS (Member, H.C.) 
4. Dr. N. vedkumark 
5. Dr. Suresh v.v. (CE) 

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1. The meeting approved the minutes of the previous governing council meeting.
2. The Controller of Examinations (CE) presented the results of IV semester PG (2017 Admission, Regular), IV semester PG (2016 Admission, Supplementary), IV semester PG (2015 Admission, Supplementary), IV semester UG (2017 Admission, Regular) IV semester UG (2016 Admission, Supplementary) and IV semester UG (2015 Admission, Supplementary) Examinations and GC approved the results for publication.
3. The council decided to implement the restructured syllabus for PG courses from this academic year (2019) onwards.
4. The meeting approved the UG/PG 2019 admission schedule submitted by the admission committee.
5. The meeting ratified the decision to hand over the technical audit of admission software to AKS Infotech, New Delhi as per the recommendation of NIC. It was also decided to pay the admission and other IT related expenses as per the proforma invoice submitted by NICS from the admission fee generated fund.
6. The commission of enquiry appointed to enquire the examination malpractice submitted the report. It was decided that the semester exam in which the malpractice has been proved by the commission stands cancelled in the case of 5 candidates.
7. Other matters were deferred to the next meeting.

Sd/

(Chairman, Governing Council)



Meeting of the Governing Council held on  
06/07/2019 at conference Hall, Maharaja's college  
Ernakulam at 10.30 am

### AGENDA

1. 2<sup>nd</sup> Sem UG & PG Examination result - Approval.
2. Any other matter permitted by the chair

### Members presents

1. prof. P. K Roweendran
2. Dr. Jayamol K.V (principal in charge)
3. Dr. Sunish K.S (Member Gc)
4. Dr. Vinodkumar Kallolickal (Member Gc)
5. Dr. Shajila Beeri S (Member Gc)
6. Dr. Suresh V. N, CE
7. Dr. Sivakumar. C
8. Sri - Augustine E.A, JS

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Yes

Dr. Jayamol K.V

Dr. Sunish K.S

Dr. Vinodkumar Kallolickal

Dr. Shajila Beeri S

Dr. Suresh V. N

Dr. Sivakumar. C

Sri - Augustine E.A



1. The meeting approved the minutes of the previous governing council meeting.
2. The Controller of Examinations (CE) presented the results of II semester PG (2018 Admission, Regular), IV semester PG (2017 Admission, SAY), III semester PG (2017 Admission, SAY), II semester PG (2016 Admission, Supplementary), II semester PG (2015 Admission, Supplementary), II semester UG (2018 Admission, Regular), II semester UG (2017 Admission, Supplementary), V semester UG (2016 Admission, SAY), II semester UG (2016 Admission, Supplementary), II semester UG (2015 Admission, Supplementary) and VI semester UG (2016 Admission, SAY) Examinations and GC approved the results for publication.
3. It was decided that the Governing Council Chairman and the Principal will visit the departments with poor performance in the afore-said examinations and the Principal was entrusted to prepare a schedule for the visit to the departments.
4. Based on the recommendations of the finance committee which studied the revision of salary of teaching and non-teaching staff of cost sharing courses (BSc Physics Instrumentation & BSc Environmental Chemistry & Water Management), the council decided to revise the salary of staff w.e.f June 2019 in the following way: Teaching staff (present salary Rs 10,000/-), Non-teaching staff (present salary Rs 7500/-) and clerk (present salary Rs 5000/-) to Rs 15,000/-, Rs 8000/- and Rs 10,000/- respectively. It was also decided to revise the lab expenditure to 8000/-per year for the above courses. The honorarium to Office Administrative Assistant & Junior Superintend shall continue at the rate of Rs 250/ per month.
5. The meeting decided to entrust Dr Sunish K.S to provide the details regarding the amount accrued in the savings bank account of the Principal towards the admission fee head. It was also decided to entrust Dr Vinod Kumar to provide the details regarding income and expenditure of the college ground after discussing with the ground committee.
6. The council decided to transfer the amount collected as examination fee in the college office to Controller of Examinations' account.
7. The meeting decided to ratify the readmission of three students ( Safwana Sainudheen, MA English 3<sup>rd</sup> semester; Unnimaya P U, BA Political Science 5<sup>th</sup> semester; Syamchand N.C, MA Political Science 3<sup>rd</sup> semester) as per Principal's order ( MRC No: B6/2066/16 dated 20/06/2019)
8. The meeting approved the UG/PG 2019 Academic Calendar submitted by the Controller of Examinations.
9. Since the Academic Council Secretary, Mr Robin Francis submitted his resignation; the meeting accepted his resignation and decided to appoint Dr. Krishnakumar K, Head of the Department of Botany as the new Academic Council Secretary.
10. The University Grants Commission (UGC) has recently instructed its affiliated universities and colleges to introduce a compulsory six-module course on Environmental Studies at all branches of undergraduate degree. The meeting entrusted the Academic Council of the College to study and report on the scope of implementation of the above course from this academic year onwards.



11. The Controller of Examinations requested the council to dispose previous year's answer scripts. The meeting decided that the answer scripts of the academic year 2016 may be disposed.
12. The Junior Superintend of the College submitted a detailed proposal for the renovation of College Office. The meeting discussed the proposal in detail and decided to look for the avenues of fund generation from various sources.
13. The meeting discussed in detail the request from Archana K.K a student of M.Sc Chemistry regarding granting Grace mark for person with disability, the meeting decided that she may be awarded a grace mark of 20% of the total obtained mark which is in accordance with the rule of MG University.
14. The meeting discussed the letter from Controller of Examinations regarding the cancellation of sixth semester examinations of students who has penalized for malpractices. It was decided that the cancellation of examinations is applicable to theory examinations only and they may be exempted from redoing Practical/Viva and Project.
15. The council decided that Aiswarya.A VI Semester B.Sc Mathematics who was found guilty of manipulation of marklist may be given a warning and a fine of Rs.1000/- may be imposed.
16. Readmission of Prajith K Babu to B.Sc Physics Instrumentation – council decided that the student may be provided facilities of the laboratory to complete his practical experiments so that he shall be equipped to write the examinations. His request for readmission to the same course cannot be entertained as the University rules do not allow a student who completed a course to take readmission for the same course.
17. Other matters were deferred to the next meeting.

Sd/

(Chairman, Governing Council)

Meeting of the Governing Council held on 22/07/2019 at Conference Hall, Mahabharata's college, Ernakulam at 10.30 am.

### AGENDA

1. To discuss the letter received from Government regarding a memorial unveiled in the college premises.
  2. Any other matter permitted by the chair.
- Members present.

1. Prof. P. K. Raveendran Rave
2. Dr. K. Jayakumar (Hm)
3. Dr. Jayamol K-V (Vice Principal) 22-07-19
4. Dr. Shyila Buri-s Shyila
5. Vinodkumar K Vine
6. Dr. Suresh K.S Suresh



1. The meeting approved the minutes of the previous governing council meeting.
2. The council briefed Dr. Krishnakumar K and Mr. Robin Francis, the incumbent and previous Academic Council Secretaries respectively, the scope of implementation of a compulsory six-module course on Environmental Studies envisioned by the University Grants Commission. The meeting entrusted the Academic Council to formulate a scheme for the introduction of a course on environment. The meeting also instructed the College Academic Council to initiate the revision of UG syllabus.
3. The meeting discussed the letter received from the Government regarding the construction of a memorial in the college premises. The Principal informed the opinion of the College Council in this regard and the steps taken by the College for stopping the construction like informing the District Collector, the local police and the Director of Collegiate Education. Based on the above observations the Council decided to report to the Government that such illegal constructions will not be suitable for the smooth functioning of an educational institution and cannot be promoted.
4. The meeting decided to ratify the decision of the College to apply to MG University for the marginal increase of 20% PG seats in selected departments to admit 18 students [who filed petitions in High Court of Kerala) (W.P(C) Nos:15647&15830] as per the directive of the honorable High Court.
5. The meeting decided to close the UG and PG admission process for the academic year 2019-20 in tune with the admission closure date of MG University, subject to final judgment of the Honorable High Court of Kerala since the case (W.P(C) Nos:15647&15830) is pending with the High Court.
6. The Governing Council appreciated the Government of Kerala for granting administrative sanction worth 30 crores to various infrastructure projects under KIIFB project.
7. The council discussed the progress of construction works in the college and decided to approach the Department of Higher Education to speed up the sanctioning of fund for the construction of Academic Block and Library Block. The meeting also appraised the progress of works in the college men's hostel. It was decided to list out the furniture in the hostel and request the Directorate of Collegiate Education for funds to meet the furniture requirements.
8. It was decided to organize a workshop on heritage of Maharajas College on 29<sup>th</sup> July 2019. The main speaker for the workshop will be Dr. Krishnan K, Head, Dept of Archeology, MS University, Baroda. The other invited speakers will be Dr. Shaji V.R, Centre for Heritage Studies, Thripunithura and Dr. Venugopal B, Centre for Intagible Heritage Studies, Sree Sankaracharya University of Sanskrit, Kalady.
9. The Principal informed the shortage of water in the hostel due to inadequate pumping by water authority. The meeting decided to purchase a water tank of sufficient capacity to store water. It was also informed that some trees on the campus are in an overgrown condition and pose threat to the neighbouring buildings. The meeting decided that this may be brought to the notice of District Collector and social forestry division of Kerala Forest Department and appropriate steps may be taken based on their directives.

10. The Governing Council decided to celebrate the 175<sup>th</sup> year of establishment of College in the year 2020. It was decided to initiate extensive and yearlong programmes and to invite distinguished guests including the President of India.
11. Dr. Vinodkumar Kallolickal, informed the council that a judgment of the High Court of Kerala in favour of college was issued in connection with the dispute regarding the plot and road in the southern side of the College near to the Department of Music. In this circumstance, it was decided to take initiatives to develop a road in the southern side of the college for easy access to the area since the new academic block is being constructed in the same area.
12. The Principal informed the meeting that to open a letter of credit in the bank for importing equipment from abroad, a particular amount has to be deposited as a security deposit which will be refunded after the process. The meeting decided that the requisite amount may be met from the balance amount under the autonomy head of account or any other avenues like PTA Fund.
13. Other matters were deferred to the next meeting.

Sd/

(Chairman, Governing Council)



Meeting of the Governing Council held on 19/08/19  
at conference Hall, Maharaja's college, Ernakulam  
at 10.30 AM.

### AGENDA

1. To discuss the letter from Govt. regarding a memorial unveiled in the college premises
2. Any other matter permitted by the chair.

### Members presents

1. P.K. Ravindran *Ravindran*
2. Dr. K. Jayakumar *Principal* *(Hm)*
3. Dr. Suresh K.S. *Suresh*
4. Vinod Kumar Kallolachy *Vinod*
5. Dr. Shajila Beeers *Shajila*
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mises
1. The Governing Council offered condolences on the sad demise of Sri Mathew J, Former HoD, Department of Physical Education. The meeting approved the minutes of the previous governing council meeting.
  2. The council discussed in detail the second letter received from the department of Higher Education, Government of Kerala, regarding the construction of a memorial in the college premises and decided to reply the letter. (Letter attached herewith).
  3. The meeting entrusted the Academic Council to reexamine the syllabus and regulations of UG and PG programmes so that the syllabus and regulation shall be in tune with MG University. It was decided to grant Rs 10,000/- (Rupees Ten thousand only) as advance from Autonomy fund 2019-20 for the expenditure related to UG syllabus revision to each department.
  4. The council decided to entrust planning committee of the college to implement the utilization of Autonomy fund for the year 2019-20, subject to the approval of Governing Council. The departments and various committees of the college have to submit detailed proposals according to their requirements.
  5. Since the tenure of the members of the Board of Studies and Academic Council ended, it was decided to reconstitute the Board of Studies and the Academic Council. The Governing Council decided to nominate four external experts to the Academic Council.
  6. As per the recommendations of the Academic Council, it was decided to conduct mandatory half-yearly progress evaluation of Research Scholars and an annual fee of Rs 2500/- may be collected from research scholars through college PTA for this purpose.
  7. The Academic Council approved the requests of departments of Music and Philosophy to modify the eligibility criterion for admission to PG programmes. The meeting resolved to include the corresponding modifications in the admission prospectus for the academic year 2020.
  8. The council received a request from two PG students of 2015-17 batch to grant permission to write supplementary examinations as they are not included in the present exam notification for October/ November 2019. The meeting decided that the Controller of Examinations shall take appropriate measures in this regard.
  9. The college Librarian submitted a request to consider some structural changes in the proposed plan of the library block during the ongoing construction. The meeting decided that the structural changes may be taken into consideration in agreement with KITCO. The meeting also decided that the college librarian should submit a proposal in consultation with the research committee, how to accommodate research students under library membership.
  10. The committee which examined the examination malpractice during semester examinations, April 2019 submitted its report. Based on the recommendation of the committee, the council decided to cancel all the theory examinations of 5 students (Athira.V.Mohan, B.A Music, Anurag.E.L, B.A Islamic History, Jose Jithin K.A, B.A History, , Aswathy K.S, B.A Islamic History, Shahil P.T, B.Sc Zoology) in the semester concerned and decided to give a warning to other 10 students (Garshom N.K, B.Sc.Physics Instrumentation, Victor Antony, B.Sc Physics Instrumentation, Mubin



Said Muhammed, B.Sc Mathematics, Abhijith K.L, B.Sc Mathematics, Ajmal Khan K.A, B.A English,, Arun S, B.A Political Science, Joseph Shon.P.J , B.A Islamic History, Fausiya Salahath K.K, B.Sc Mathematics, Sanjay Sajeevan, Krishnalal K.M)

11. The Principal reported widespread destruction of college property and unauthorized presence of strangers in the campus after the working hours. The council resolved to take strict action against offenders of rules.
12. The Principal reported the request from a section of candidates for spot admission to a few vacant seats in a few departments. Since the MG University's admission date is over, the meeting decided that spot admissions cannot be undertaken. Principal also reported the request from Faseela A R, a student BA Islamic history to consider her absence as maternity leave and grant permission to write semester examinations. The meeting decided to seek advice from the Controller of Examinations in this regard.
13. The request from Vignesh. II BA History, a student with disability, to grant extra time, appointment of scribe and ignore spelling mistake in answer scripts was approved. The meeting also approved the request from Sajana V A, BA Hindi passed out student of to issue duplicate certificate.
14. Other matters were deferred to the next meeting.

Sd/



(Chairman, Governing Council)

Meeting of the Governing Council held on  
26/09/2019 at conference Hall, Maharaja's College,  
Ernakulam at 10.30 AM

### AGENDA

1. Academic Council Reconstitution
2. Review of Fund Utilization
3. Any other matter permitted by the chair

### Members presents

1. P.K. Ravindran
2. Dr. Suresh K.S
3. Dr. Shajila Beevis
4. Dr. V. Jagadharan
5. Dr. Suresh V.N.
- 6.

*[Signatures of members]*



1. The meeting approved the minutes of the previous governing council meeting.
2. The council decided to fix the mercy chance examination fee @ Rs 5000/- (Rupees Five Thousand only), in addition to examination fee for a semester.
3. The proposal from Controller of Examination to purchase a colour printer to print mark lists was approved. The meeting also approved the proposal for furnishing the office of the controller of examinations at an estimated cost of 12.4 lakhs. The amount may be utilized from autonomy plan fund earmarked for examination related expenditures.
4. The directions given by the State Commissioner for persons with disability may be complied with in case of Archana K K (MSc Chemistry). The request of Cimil James (100% blind student of MA Political Science, 2017-2019) for moderation was also considered and a maximum of 5 marks may be awarded to the student for the failed papers. The meeting also decided to award grace marks as per norms to Anju Sasi (student of BA Political Science with 80% disability).
5. The Governing Council decided to nominate four experts to the Academic Council: Dr. K G Paulose, (Former Vice Chancellor, Kerala Kalamandalam), Dr Ajith Kumar ( Director, CSES), Dr Agitha T G (Principal, Govt Law College, Ernakulam) and Dr N Shaji ( Adjunct Professor, Department of Physics, CUSAT).
6. The meeting decided to modify the minutes of GC Meeting dated 06-07-2019 (Item No: 4) as follows: Honorarium at the rate of Rs 1000/- per moth may be given to the Coordinator of BSc Physics Instrumentation.
7. The council decided to start a savings bank account with State Bank India for exam and admission related matters.
8. Other matters were deferred to the next meeting.

Sd/

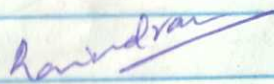


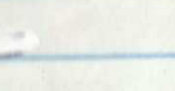
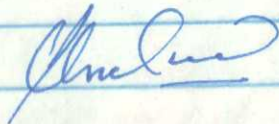
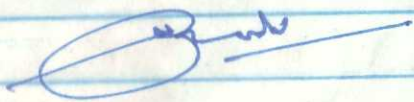
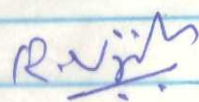

(Chairman, Governing Council)

Meeting of the Governing Council held on  
27/11/2019 at conference Hall, Maharaja's college,  
Ernakulam at 10.30 AM.

### AGENDA

1. 5<sup>th</sup> Sem UG & 3<sup>rd</sup> Sem PG Examination result - approval
2. Review of Fund utilization
3. Any other matter permitted by the chair

### Members present:

1. Prof. P.K. Ravindran 
2. Dr. K. Jayakumar 
3. Dr. Suresh K.S. 
4. Dr. ~~Vijayakumar~~ 
5. Dr. Vinodkumar Kallolickal 
6. Dr. Suresh V.N. 
7. Vijayakumar.R 
8. Dr. Sivakumar C 



1. The meeting approved the minutes of the previous governing council meeting.
2. The Controller of Examinations (CE) presented the results of III semester PG (2018 Admission, Regular), V semester UG Regular (2017 Admission), III semester PG (2017 Admission, Supplementary), III semester PG (2016 Admission, Supplementary), V semester UG Supplementary (2016 Admission), V semester UG Supplementary (2015 Admission) Examinations and GC approved the results for publication. The Governing Council appreciated the efforts of the Controller of Examinations and the staff members in bringing out the result within 30 days.
3. The meeting decided to grant moderation of a maximum of 3 marks to those who have not secured the pass minimum in the course PHY5CBCO1-Optics and photonics of V Semester BSc Physics as suggested by the pass board meeting concerned and the result may be revised accordingly.
4. The GC decided to refer the complaint received from 2015-2018 batch BSc Mathematics students regarding out of syllabus questions in the First Semester complementary Mathematics course examination held on 25-11-2019 to the chairman of the Board of Studies, BSc Mathematics for necessary action.
5. A request from SalmanulFaris C T, BA Economics (Honours) [2016-2019 batch roll out student] for readmission was approved by the meeting and the student may be admitted as 2016 student.
6. The Governing Council resolved to ratify the decisions of the Academic Council regarding reconstitution of Board of Studies and revision of UG and PG Regulations as per the minutes of the meeting held on 01-10-2019. The Secretary, Academic Council should submit the copies of the revised UG and PG Regulations.
7. The Governing Council meeting decided to send a letter to the Principal Secretary, Higher Education to take initiatives to extend the autonomous status of Maharajas College as the tenure of autonomous status expires on March 2020.
8. The meeting approved the decision to constitute a committee for setting up an Heritage Museum in the college with Dr. B Venugopal, Former Director, National Museum of Natural History, Dr V.R Shaji, Conservation Consultant, Rtd. Archies Dept. Govt of Kerala, Dr Benny Kuriakose, Conservation Consultant, Muziris Heritage Project as members, Dr Vinodkumar Kallolickal, Member, Governing Council, Maharajas College as the coordinator and Dr Jayakumar Principal, Maharajas College as the convener of the committee. The meeting also decided to initiate the steps to conduct an add-on course on Heritage and Museology in college for the ongoing students.

9. Governing council Chairman, Prof P. K Raveendran informed the meeting that a letter (regarding internal mark anomaly in the department of Malayalam) addressed to him was received. The meeting decided that the Chairman and the Principal may have a preliminary discussion with the staff of the department on the issue.
10. The Governing Council meeting expressed its concern on the delay in disbursement of honorarium to the Controller, Joint Controller and Deputy Controllers of Examination and decided to write a letter to Principal Secretary, Higher Education on the issue.
11. The meeting resolved to add a clause [regarding the decision to warn the five students (Lakshmi K.I, Sanjay K.S, Sarima P Anand, Ashkar S & Sebastian Niklaus P.M ) mentioned in the enquiry committee report related to second semester BSc Chemistry MAT2CMP02 (Mathematics) examination malpractice] to the minutes of the GC meeting held on 19-08-2019.
12. The meeting approved the request from the Heads of the Department of English and History to collect an amount of Rs 2,000/- (Rupees Two Thousand only) from the participants of the workshop jointly organized by these departments and Kerala Higher Education Council.
13. The Vice Principal, Dr K.V Jayamol reported the status of the reprographic centre to be opened in the college and the appointment of staff for its functioning. The meeting decided that a letter to be sent to district Kudumbasree office to allot a person for the above work and authorized the college PTA for the overall management of the centre.
14. The meeting reviewed the progress of the instrumentation facility to be installed in the Chemistry new block and the renovation work of the Physics Seminar Hall. It was decided to take steps to speed up the works.
15. Other matters were deferred to the next meeting.

Sd/

(Chairman, Governing Council)



Meeting of the Governing Council held on  
17/12/2014 at conference Hall, Maharaja's college  
Ernakulam at 2.30 pm.

### AGENDA

1. 1<sup>st</sup> Sem PG & 3<sup>rd</sup> Sem UG Result - Approval.
2. Any other matter permitted by the chair

### Members presents

1. Prof. P.K. Raveendran
2. Dr. Sunish K.S
3. Dr. K. Jayakumar
4. Dr. Vinodkumar Kallolickal
5. Dr. Suresh V.N
6. Dr. Sivakumar C

*Handwritten signatures:*  
 Raveendran  
 Sunish  
 Jayakumar  
 Vinodkumar Kallolickal  
 Suresh V.N  
 Sivakumar C

1. The meeting approved the minutes of the previous governing council meeting.
2. The Controller of Examinations (CE) presented the results of I semester PG (2019 Admission, Regular), III semester UG Regular (2018 Admission), I semester PG (2018 Admission, Improvement/Supplementary), I semester PG (2017 Admission, Improvement/Supplementary), I semester PG (2016 Admission, Supplementary), III semester UG Improvement/Supplementary (2017 Admission), III semester UG Supplementary (2016 Admission) and III semester UG Supplementary (2015 Admission) Examinations and GC approved the results for publication.
3. The Principal presented a request from the II Semester MSc Mathematics students regarding granting moderation during valuation and challenge valuation procedures. The meeting discussed the issue and was of the opinion that the present regulations do not allow the governing council to grant moderation and it was noted that the pass board of the examination concerned has not recommended moderation as well. Any change in the mode of challenge valuation is to be decided by the Academic Council.
4. The meeting approved the request from the Controller of Examinations to utilize the accumulated balance under the CE Accounts for meeting the immediate fund requirements on the condition that the utilized amount shall be refunded when the fund from college office is transferred.
5. The Controller of Examination brought to the notice of the GC that the CE Office has received the copy of the order from MG University, in compliance with the GO, Govt of Kerala to increase the examination fees by 5%. The meeting directed the College Office and the CE Office to implement the above order from the next end semester examination onwards.
6. The meeting decided to constitute a committee to study and report on grace marks to be awarded to various categories of disabled persons. The members include: Dr. Suresh V.N, Controller of Examinations, Dr. K.V Jayamol, Vice-Principal and Dr. Shajila Beevi, Member, Governing Council.
7. The Governing Council resolved to approve the submission of the Research Committee Coordinator to constitute a Research Ethics Committee. The Research Policy and the Consultancy Policy of the College were approved and handed over to the Academic Council.
8. Since the nominated member of the UGC to Governing Council stands vacant, the meeting decided to write a letter to the UGC to nominate a member to the Governing Council.
9. Other matters were deferred to the next meeting.

Sd/

(Chairman, Governing Council)






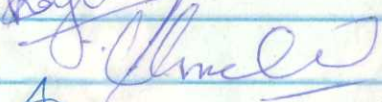



Meeting of the Governing Council held on  
27/01/2020 at conference Hall, Maharaja's college  
Ernakulam at 10.30 am

### AGENDA

1. 1<sup>st</sup> Sem UG Result - Approval
2. Review of Fund Utilization
3. Any other matter permitted by the chair

### Members presents

1. Prof. P.K. Raveendran 
2. Dr. K. Jayakumar 
3. Dr. Suresh V.N. 
4. Dr. Sivakumar C 
5. Dr. Shajila Beejars 
6. Vinod Kumar Kallolickal 
7. Dr. Suresh K.S 

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1. The meeting approved the minutes of the previous governing council meeting.
  2. The Controller of Examinations (CE) presented the results of I semester UG (2019 Admission, Regular), (2018 Admission, Improvement/ Supplementary), (2017 Admission, Supplementary); (2015 Admission, Supplementary) Examinations and the Governing Council approved the results for publication.
  3. The committee constituted to make proposal for award of Grace Marks to differently abled candidates submitted its report. The meeting decided to forward the report to Academic Council of the College for approval.
  4. The council resolved to approve the Controller of Examination's request to dispose answer scripts (up to November 2016 Examinations).
  5. The meeting approved the decision of the pass board meeting with regard to I BA Economics Semester I UG (2019, 2017, 2016 and 2015 Admissions), Examinations.
  6. The Principal briefed the status of the Self Study Report submission as part of NAAC reaccreditation process. The Governing Council placed on records its appreciation to all the teaching and non-teaching staff members and the College IQAC and NAAC Coordinators for successfully submitting the SSR.
  7. Other matters were deferred to the next meeting.

Sd/

(Chairman, Governing Council)



Meeting of the Governing Council held on 20/5/2020 at Conference Hall, Maharaja College Ernakulam at 10.30 am.

### Agenda

1. Conduct of Exams in the wake of Covid pandemic.
2. Academic Activities in the Next Academic Year.
3. Admission to New Academic Year.

### Members Present

1. Prof. P. K. Raveendran (Chairman)
2. Dr. K. Jayakumar (Principal)
3. Dr. Shajith Beevis (Member)
4. Dr. Sunilash K.S.
5. Dr. Vinod Kumar Kallolickal.

Signature of Prof. P. K. Raveendran

Signature of Dr. Vinod Kumar Kallolickal

### Special invitees

1. Dr. K. V. Jayamol (Vice Principal)
2. Dr. Suresh V. N (Controller of Exams)
3. Dr. Krishna Kumar K (Member Secretary Academic Council)

Signature of Dr. K. V. Jayamol

Signature of Dr. Krishna Kumar K

1. The meeting approved the minutes of the previous governing council meeting.
2. The meeting discussed in detail the present COVID-19 situation prevailing in our state and the world over. The Principal and the Controller of Examinations briefed the College's preparedness to conduct the examinations and other academic activities. Based on this, the council decided to conduct the IV Semester PG Regular and Supplementary examinations and VI Semester UG and IV Semester PG practical examinations from 02-06-2020 onwards. It was decided to conduct all the project viva-voce examinations in the online mode. For students from other districts and remote areas, hostel facility shall be provided during the examination period. The meeting also entrusted the Controller of Examinations to work out the modalities for conducting examinations in other district centers.
3. The Governing Council meeting resolved to extend the contract period of the employees on contract basis in the office of the Controller of Examinations for 3 months as per the telephonic approval from the Directorate of Collegiate Education.
4. The meeting decided to permit home valuation of answer scripts during this period of lock down.
5. Considering the lock down period, a decision was taken to engage the students academically through online platforms from 01-06-2020 onwards. The Heads of the Departments shall submit a fortnightly report of the activities undertaken to the Principal, including student attendance.
6. The Academic Council Secretary reported the decisions of the Academic Council meeting held on 11-03-2020. The meeting resolved to approve the following: Restructured Syllabus for UG Courses and will come into effect from this academic year beginning in June/July 2020; regulations related to granting grace marks to differently abled students; Certificate programme on Heritage and Tourism; half yearly progress evaluation of research scholars. The meeting decided to write to the Director of Collegiate Education for the permission to provide training of Herbarium keeper at Botanical Survey of India. It was decided to entrust Dr. Vinodkumar Kallolickal, Assistant Professor of History to work out the implementation of the Certificate programme on Heritage and Tourism, in consultation with Dr. B. Venugopal, Former Director of Indian Museum and Dr. K.V Jayamol, Vice-Principal. The meeting also approved the request of Academic Council to earmark an amount of Rs 30,000/- to meet the expenses related to Academic Council which will be met from Autonomy plan fund for the year 2020.
7. The meeting discussed the report and proposal of the Campus Suite Project carried out by National Informatics Centre. The meeting approved the proposal and decided to grant extension for the next academic year.



8. The meeting decided to purchase the Question Bank Software to be implemented in the next academic year. The expenses for the same shall be met from the examination fund under Controller of Examination's Office. The meeting also entrusted the Academic Council Secretary to conduct a workshop in this regard.
9. The enquiry committee constituted to enquire the malpractices during the Fifth Semester Regular/ Supplementary Examinations, October/ November 2019 submitted the report of enquiry. The meeting decided to cancel the whole semester of the candidates found guilty of malpractice.
10. Other matters were deferred to the next meeting.

Sd/

(Chairman, Governing Council)

Meeting of the Governing Council meeting  
held on 30/06/2020 at conference Hall,  
Maharaja's college, Ernakulam at 12.00 noon.

### Agenda

1. Examinations Results
2. Any other matter permitted by the chair

### Members present

Prof. P. K. Ravendran (Chairman)  
Dr. K. Jayakumar (Principal)  
Dr. Shajith Beerv. S (Member)  
Dr. Suresh K. S ( " )  
Dr. Vinod Kumar Kallolichal ( " )

*[Signatures]*  
Handwritten signatures in green, blue, and purple ink corresponding to the members listed.

### Special Invites

1. Dr. K. V. Jayamol (Vice Principal)  
2. Dr. Suresh V. N (Controller)  
3. Dr. Shiva Kumar (Deputy Controller)

*[Signatures]*  
Handwritten signatures in green, blue, and black ink corresponding to the special invitees listed.



1. The meeting approved the minutes of the previous governing council meeting.
2. The Controller of Examinations (CE) presented the results of UG CBCS Examination-2020 (2017 Admission, Regular); VI Semester UG (CBCS) Examination March, 2020 (2017 Admission, Regular), (2016 Admission, Supplementary), (2015 Admission, Supplementary) Examinations and the Governing Council approved the results for publication. The council placed on record its appreciation for the efforts put in by the Controller of Examinations and CE Office staff, faculty members and Non-teaching staff of Maharaja's College for successfully conducting and publishing the results during this hard period of COVID-19 pandemic. The meeting resolved to conduct separate examinations for those students who were not able to appear for examinations due to COVID-19 related reasons, as and when the situation becomes normal. It was also decided not to conduct SAY exams in the present situation.
3. The meeting resolved to sanction the remuneration of Officials on duty in outstation centers at the rate as per MG University Guidelines. It was decided to sanction the transportation charges for collection of answer scripts from various outstation centers. It was also decided to collect the provisional certificate fee of final semester students in online mode.
4. The Principal reported the proposal received from the Physical Education Department for the maintenance of college ground. The council decided that a nominal maintenance shall be done for which a detailed proposal has to be submitted. The Principal submitted requests for readmission from students who discontinued the course due to various reasons. It was decided that the readmission of students shall be effected only as per the recommendations of the Head of the Department concerned based on vacancy positions. The Principal also submitted the proposal for rewiring of CCTV connections damaged by miscreants in the examination halls. The Principal also informed that the incident has been reported to the police and it is under investigation, in this circumstance, it was resolved to approve the proposal and decided that the expenditure for this shall be met from examination related head under Controller of Examinations.
5. As per the circular from the Directorate of Collegiate Education, requests for marginal increase of seats were sought (both UG & PG programmes) from various departments. The meeting resolved to approve the requests for marginal increase of seats from various departments, subject to the amendment by the Governing Council and also decided to communicate the same to the Director of Collegiate Education.
6. The meeting resolved to approve the request from the Department of Physical Education for starting a new PG Programme in Sports and Fitness Management. It was decided that a detailed proposal shall be submitted by the department for onward

submission to Government, Directorate of Collegiate Education and MG University for getting approval of the same.

A request from the departments of English, History and Political Science to start an Interdisciplinary Research Journal was approved subject to the conditions that the title, scope and objectives of the journal have to be relooked and revised in order to include more subjects under its purview. The meeting also decided to upgrade Chemistry lab facility to accommodate more students.

8. The NAAC Coordinator and IQAC Coordinator informed that the Self Study Report of the college was approved by the National Assessment and Accreditation Council, Bangalore. The council placed on its record its appreciation to all those who had worked for this achievement. The meeting decided to upload the SSR in the college website and three tentative dates (11-08-2020 to 13-08-2020; 25-08-2020 to 27-08-2020 and 9-09-2020 to 11-09-2020) for NAAC Peer Team visit were approved.
9. The meeting decided to notify the dates of admission to UG and PG courses for the academic year 2020-21 as and when the Higher Secondary examinations results are published. Since there was a delay in the payment integration process for online admission and examination fee payment by SBI, it was decided to look for other payment integration alternatives.
10. The council resolved to approve the minutes of the committee meeting with regard to the Common Research Facility held on 13-02-2020 with retrospective effect.
11. Other matters were deferred to the next meeting.

Sd/

(Chairman, Governing Council)



Meeting of the Governing Council held on 13.07.2020  
at Conference Hall, Maharaja's college, Ettimkulam  
at 10.30 AM.

### Agenda

1. PG Examination Results.
2. 2020 UG/PG Admission related matters.
3. Any other matter permitted by the chair

### Members present

- |    |                  |            |             |
|----|------------------|------------|-------------|
| 1. | P. K. Ravindran  |            | Pres.       |
| 2. | Dr. K. JAYAKUMAR | Principal  | (Signature) |
| 3. | Dr. Suresh V. N  | CE         | (Signature) |
| 4. | Dr. Sivakumar C  |            | (Signature) |
| 5. | Dr. Suresh K. S  | Member, HC | (Signature) |
| 6. | Dr. Vinodkumar B | "          | (Signature) |



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1. The meeting approved the minutes of the previous governing council meeting.
  2. The Controller of Examinations (CE) presented the results of PG CSS Examination-March, 2020 (2018 Admission, Regular/ Improvement/ Supplementary); IV Semester PG (C88) Examination March, 2020 (2017 Admission, Supplementary), (2016 Admission, Supplementary) Examinations and the Governing Council approved the results for publication.
  3. The council meeting decided to ratify the decision to conduct II & IV Semester UG and II & IV Semester PG examinations at external centers across Kerala and Lakshadweep ( Krishna Menon Memorial Government Women's College, Kannur, Government Arts and Science College, Calicut, Government College, Nattakom, Kottayam, Government College, Kattappana, Government College, Malappuram, Government Victoria College, Palakkad, Baby John Memorial Government College, Chavara, Kavaratti, Lakshadweep, Government College, Kalpetta, Government College, Elanthoor, Pathanamthitta, Government College, Ambalapuzha, Alapuzha, Achutha Menon Memorial Government College, Kuttanellur, Thrissur, Thunchan Memorial Government College, Tirur). It was also decided to send a letter of appreciation and gratitude to the External Centers for all the supports rendered in successfully conducting the examinations during this period of COVID-19 pandemic.
  4. The meeting resolved to invite proposals from departments to start various programmes like M.Phil, BSc Blended programme, Triple Main programmes, Regularization of 2 main programmes etc. in this academic year itself. Consolidated proposals shall be sent to Department of Higher Education, Govt of Kerala, Directorate of Collegiate Education and to the Expert Committee headed by Dr Sabu Thomas, Vice Chancellor, MG University.
  5. The Governing Council decided to initiate more collaborations and memoranda of understanding with institutions and industries for strengthening research and academic cooperation. The meeting also decided to communicate to the research scholars that publication is mandatory during annual reviews of research progress.
  6. The Governing Council meeting decided to begin online UG & PG admission process for the academic year 2020-21 with effect from 15-07-2020. The meeting decided to approve the decision to entrust the payment integration for online application payment to M/S Federal Bank Ltd. The meeting also decided to approve the prospectus, notification and other policies related to admission.
  7. Other matters were deferred to the next meeting.

Sd/

(Chairman, Governing Council)



1. The meeting approved the minutes of the previous governing council meeting.
2. The council meeting resolved to ratify the publication of result of IV Semester UG (CSS, 2017 Admission) Supplementary Examination June, 2020.
3. The meeting decided to recommend to Government the name of Dr Sivakumar C, Joint Controller of Examinations and Associate Professor of Physics as the Controller of Examinations. The meeting placed on records its gratitude and appreciation to Dr Suresh V.N, former CoE for the unparalleled service rendered and for streamlining the functions of CoE office and making it systematic.
4. The meeting placed on records its gratitude and appreciation to the former Principal Dr. K Jayakumar, who was also the member secretary of governing council for his cooperation and unstinted service.
5. The meeting resolved to approve the request from the Controller of Examinations Office for rewiring the server room. A detailed estimate was submitted along with the request and the meeting decided to sanction the estimated amount of Rs 38000/- (Rupees Thirty Eight Thousand only) from the examination fund at the disposal of CoE.
6. The Principal reported that the tenure of 6 contract employees at CoE office and College office ends on November 2020. The meeting decided to call for fresh application to fill these posts.
7. The Governing Council reviewed the online UG & PG admission process for the academic year 2020-21 and decided to complete the admission process in September and commence the classes on 1-10-2020.
8. Other matters were deferred to the next meeting.

Sd/

(Chairman, Governing Council)



Minutes of the Governing Council held on  
21.10.2020 at conference Hall, Maharaja's College  
Ernakulam at 11.00 AM.

### AGENDA

1. Practical Examination 2 & 4<sup>th</sup> Semesters UG & Sem PG
2. End Semester Theory Examinations 3 & 5 Sem UG & 3 Sem PG
3. High Tension Line - RUSA Project review
4. Any other matter permitted by the chair.

### Members present

1. Prof. P-K. Ravindran

2. Dr. Mathew George

3. Dr. Shejila Beevi

4. Dr. Sivakumaran

5. Dr. Suresh V.N. CE

6. Dr. Vinod Kumar

7. Dr. JAYAMOL K V (Vice-Chancellor)

8. Dr. Suresh K J

Principal

Gen. Member

J-C-E

CE

Member

Gen. Member

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21/10/2020

1. The meeting approved the minutes of the previous governing council meeting.
2. The Controller of Examinations (CE) presented the results of PG (CSS) Examination- June 2020 (2015 Admission, Mercy Chance) and the Governing Council approved the results for publication. The council meeting also resolved to approve the recommendations of the pass board.
3. The meeting decided to conduct the practical examinations of UG (II and IV Semester) & PG II Semester from 2-11-2020 onwards. Under the COVID-19 circumstances it was decided to conduct the examinations strictly adhering to covid-19 protocols and to exempt external examiners. The meeting also decided to procure necessary preventive materials like sanitizers, gloves, masks and screening equipment for which sanction was accorded.
4. Since the incumbent Controller of Examination Dr. Suresh V.N has submitted his request to relieve from duty, the meeting requested Dr. Sivakumar C, Joint Controller of Examinations to take over the charge of Controller of Examinations.
5. The governing Council meeting decided to commence the even semester of the academic year 2020-2021 (UG IV & VI Semesters; PG IV Semester) with effect from 01-11-2020.
6. Other matters were deferred to the next meeting.

Sd/

(Chairman, Governing Council)



Minutes of the Governing council held on 12/11/2020  
at conference Hall, Maharaja's college, Ernakulam  
at 10.30 A.M.

### AGENDA

1. Starting of New courses.
2. Any other matter permitted by the chair

### Members present.

1. Prof. P.K. Ravindran
2. Dr. Mathan George
3. Dr. Shajila Biju
4. Dr. Suresh K.S
5. Dr. Vinod Kumar Kallolickal

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Signature

Signature



12/11/2020

1. The meeting approved the minutes of the previous governing council meeting.
2. The Controller of Examinations (CE) presented the results of II Semester UG (CBCSS) Examination- June 2020 (2018 admission (Improvement/ Supplementary), 2017 admission (Supplementary), 2016 Admission (Supplementary),) 2015 Admission (Supplementary), PG (CSS) Examination June 2020 (2018 admission (Improvement/ Supplementary), 2017 admission (Supplementary), and 2016 Admission (Supplementary) and the Governing Council approved the results for publication. The council meeting also resolved to approve the recommendations of the pass board.
3. The meeting observed that proper weightage has not been given for mathematics during the calculation of index mark for admission to BA Economics (Honours) programme and decided that this aspect may be taken into consideration by the Board of Studies in respect of BA Economics (Hons) programme.
4. The Controller of Examinations reported that two students [ Praveen Kumar Prasad, BA Malayalam (2017 Admission) and Immanuel M S BSc Botany (2017 Admission)] had requested for confidential mark lists towards PG admission at Kannur University and requested to grant permission for the same. The meeting granted permission to send the confidential mark lists.
5. The Principal reported that there was request from the students who had passed UG1,2,3 and 4 semesters to conduct SAY examinations for semester 5 & 6. The meeting decided that the SAY examinations should be conducted at the earliest and authorized the Controller of Examinations to conduct the examinations. The meeting also decided that all the examination fees to be collected only in the online mode and hereafter there will not be collection of examination fee at the office counter.
6. The tenure of the staff on contract basis at Controller of Examination Office and College Office ends in the month of November 2020. The selection process scheduled on second week of November was cancelled as the election protocol came into being. The selection process including screening test and interview can be conducted only after the election process to the local bodies is over. In the above circumstance, the tenure of the following staff ( Sajith Sunny, System Administrator; Shilpa Jayan, Data Entry Operator; Sabin M C, Data Entry Operator : Naziya N H, Data Entry Operator ; Jeevan P Joshy, Data Entry Operator; Dilip K V, Data Entry Operator ;Vishnu N K, Office Assistant; Mohammed Rasal, Office Assistant; Arun Kumar Haridas System Administrator ; Jenson Manu, Data Entry Operator; Shibina , Data Entry Operator) on contract basis is further extended for a period of 3 months or the date of joining duty of the substitute, whichever is earlier.
7. The Vice- Principal submitted the report of the Enquiry Commission related to examination malpractice. Since the commission report confirmed that the following

students ( Selvaraj G, BSc Botany, Register Number: 15020023; Thamjeedh, BA Arabic, Register No: 16010028; Ashik Mohan, BSc Physics, Register No: 17140009; Sooraj P S, BSc Zoology, Register No: 15180026; Shahanas C P, BSc Zoology, Register No: 17180026; Joicy Antony, Register Number: 17140040 ) were found to be guilty of examination malpractice, the meeting decided to debar the above students from applying and appearing for any examinations till 31-03-2021, in addition to cancelling the examination for which malpractice was reported.

8. The meeting resolved to implement the syllabus of MSc Geology of MG University for the newly government sanctioned MSc Geology Programme. It was decided that the Academic Council may take appropriate measures in this regard and may recommend necessary revisions, if required. It may be communicated to the MG University forthwith and the Principal will take all the steps without any delay. It was also decided to constitute an expert committee for the smooth functioning of the programme with Dr. Zeenath, Associate Professor, Department of Physics as the Convenor. The Governing Council has written to Higher Education Department informing that we had requested for Integrated MA in Archeology and Material Studies, but sanction was accorded for Integrated PG in Psychology. The meeting decided to wait for the reply from the government in this regard for one week and plan for future action.
9. Other matters were deferred to the next meeting.

Sd/

(Chairman, Governing Council)